



ADVERT FOR MIDDAY SUPERVISORY ASSISTANT

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| Grade/ Salary: | Grade 1 (Range SCP 2 – 3) Annual Salary FTE Range (£20,441 - £20,812) |
| Job term: | Part time, Term time only (38 weeks per year) |
| Hours: | 7.5 hours per week |
| Actual Salary: | Range £3,472.74 - £3,535.77 |
| Start Date: | 1st September 2023 |
| Appointment type: | Permanent |
| Location: | Pamphill First School, BH21 4EE |
| Email: | office@pamphillfirstschool.org |
| Telephone: | 01202 883008 |
| Closing Date: | (Midnight) Sunday 9th July 2023 |
| Interview Date: | Tuesday 11th July |

Pamphill CE First School, part of Initio Learning Trust, has a rare opportunity to recruit a Midday Supervisory Assistant.

Situated in the stunning location of Pamphill Green on the outskirts of Wimborne, we are looking for someone to join our vibrant, friendly and rapidly growing school on a part time, permanent basis.

We are seeking to appoint a Midday Supervisor who will bring with them energy and enthusiasm. The successful applicant will supervise pupils both inside and outside during our lunch periods. The role is varied and may include helping our pupils with their lunch as well as the serving of hot meals, cleaning down between each sitting and outside supervision. There will be a daily requirement of lifting within this role when setting up the tables at the beginning of lunch break and taking them down at the end of lunch break. The working pattern will be 1.5 hours per day, Monday to Friday, term time only.

Our successful applicant will be offered:

- a genuine commitment to supporting professional development
- a supportive and flexible working environment which offers equal opportunities for all
- free onsite parking
- access to the local government pension scheme
- a range of employee benefits including Cycle to Work and Health Cashplan

If you would like to arrange a visit to our beautiful, grade 2 listed school, please contact the school office on 01202 883008 or email office@pamphillfirstschool.org. More information about our school can be found at www.pamphillfirstschool.org



In accordance with the “fluency duty” (Immigration Act 2016) fluency in English is required for all student and public-facing roles (refer to the Job Description & Person Specification for further details).

Note: the pro rata salary shown is based on the number of hours and weeks worked and paid annual leave entitlement for an employee with under 5 years' service.

Pamphill First School values the diversity of our workforce and welcomes applications from all sectors of the community.

Please download the Job Description and Person Specification for full details of this role.

Please apply online via the Jobs in Dorset website - <https://jobs.dorsetcouncil.gov.uk/>
CVs are not accepted.

Closing date for applications is midnight on Sunday 9th July 2023, with interview dates to be confirmed.

Unfortunately, we are not always able to contact unsuccessful applicants individually. If you have not heard from us by 14 days after the closing date of this advert, please assume that your application has not been successful.

Initio Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered ‘protected’ and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>.